

Civil Estimator – TYBO Contracting

Estimating – Lower Mainland, British Columbia

Are you a dedicated, motivated professional looking to grow your career with a company where your experience and contributions are valued? Join **TYBO Contracting** as a Civil Estimator!

As a Civil Estimator, you will be responsible for preparing accurate, competitive, and timely estimates for civil construction projects on behalf of TYBO Contracting. Reporting to the Director of Estimating or senior management, you will play an important role in identifying opportunities, developing competitive bids, and supporting the successful acquisition of new work.

This position works closely with the estimating and operations teams to develop accurate pricing based on project requirements, construction methodologies, production rates, subcontractor and supplier pricing, and historical project information.

The successful candidate will interact regularly with clients, consultants, subcontractors, suppliers, project managers, supervisors, and field personnel. Professionalism, attention to detail, sound judgment, and strong communication skills are essential.

The Estimator will be responsible for all aspects of the estimating process, including reviewing tender documents, completing quantity takeoffs, developing detailed estimates, obtaining and evaluating subcontractor and supplier quotations, identifying project risks and opportunities, and preparing and submitting competitive proposals.

Your Day-to-Day Will Look Like

- Prepare complete, accurate, and timely estimates in accordance with TYBO Contracting's estimating procedures and tender requirements.
- Review drawings, specifications, geotechnical reports, addenda, contract conditions, and other tender documents to identify scope, risks, exclusions, and pricing requirements.
- Plan and manage assigned estimates from initial tender review through final submission.
- Complete detailed quantity takeoffs and measurements for civil construction work.

- Develop construction methodologies, production assumptions, crew requirements, equipment requirements, material quantities, indirect costs, and preliminary schedules.
- Prepare scopes of work for subcontractors and suppliers and solicit competitive quotations.
- Review, compare, and analyze subcontractor and supplier pricing to ensure complete scope coverage and competitive project costs.
- Coordinate with operations and project-management personnel to incorporate field experience, constructability considerations, production rates, and historical cost information into estimates.
- Attend site visits, pre-bid meetings, tender meetings, and estimate review meetings as required.
- Communicate professionally with clients, consultants, subcontractors, suppliers, and other project stakeholders throughout the tender process.
- Identify scope gaps, commercial risks, constructability concerns, opportunities, and potential cost impacts.
- Prepare bid forms, proposal documents, assumptions, exclusions, clarifications, schedules, and other tender submission requirements.
- Review final estimates with senior management prior to submission.
- Ensure tender submissions are complete, accurate, compliant, and submitted within required deadlines.
- Prepare detailed handovers for successful projects, including estimate assumptions, subcontractor and supplier coverage, pricing details, risks, opportunities, exclusions, and outstanding items.
- Maintain organized and complete tender files, including drawings, specifications, addenda, quotations, correspondence, takeoffs, and estimate documentation.
- Support continuous improvement of estimating procedures, historical cost databases, production rates, and estimating resources.

You Have the Following Qualifications, Technical and Interpersonal Skills

Qualifications

- **Experience:** Minimum 3 years of construction estimating experience, preferably with direct experience estimating civil infrastructure and underground utility projects.
- Experience with projects involving earthworks, excavation, underground utilities, roadworks, site servicing, concrete, drainage, and related civil construction.

- **Education:** Post-secondary education in Civil Engineering, Construction Management, Engineering Technology, or a related discipline. An equivalent combination of education and relevant industry experience will be considered.
- Valid BC Class 5 Driver's Licence.
- Strong understanding of construction methods, sequencing, productivity, and costs in the Lower Mainland market.

Considered an Asset:

- Experience estimating civil construction projects throughout the Lower Mainland.
- Established relationships with local subcontractors, suppliers, and vendors.
- Knowledge of local labour rates, material pricing, equipment costs, and civil construction practices.
- Experience with Bluebeam Revu or similar digital takeoff software.
- Experience with HCSS HeavyBid or similar estimating software.
- Experience with Microsoft Project, Excel, and other construction management software.
- Professional or technical designation such as P.Eng., EIT, ASCT, CET, GSC, or PQS.

Technical Skills

- Proficient with estimating and quantity takeoff software, including Bluebeam Revu or similar platforms.
- Strong working knowledge of Microsoft Excel, Word, Outlook, and Teams.
- Ability to interpret civil drawings, specifications, geotechnical information, addenda, contract documents, and tender requirements.
- Ability to prepare accurate quantity takeoffs for civil construction work, including:
 - Large-scale and detailed excavation
 - Earthworks and grading
 - Cut-and-fill operations
 - Underground utilities
 - Storm, sanitary, and water systems
 - Road construction and roadworks
 - Site servicing
 - Drainage systems
 - Concrete structures and flatwork
 - Retaining walls
 - Ditches and drainage infrastructure
 - Site development
 - Related civil infrastructure works

- Develop accurate labour, equipment, material, subcontractor, and indirect cost estimates.
- Understand construction productivity and develop realistic production assumptions.
- Ability to evaluate subcontractor and supplier quotations and identify scope gaps.
- Prepare bid clarifications, assumptions, exclusions, schedules, and proposal documentation.
- Ability to identify project risks, opportunities, and potential cost impacts.
- Maintain organized estimating files and supporting documentation.
- Communicate technical and commercial information clearly and professionally in written and spoken English.

Interpersonal Skills

- Works effectively in a deadline-driven environment while managing multiple tenders and competing priorities.
- Strong organizational, analytical, and problem-solving skills.
- Demonstrates exceptional attention to detail.
- Communicates clearly and professionally with clients, consultants, subcontractors, suppliers, field personnel, and colleagues.
- Works collaboratively with estimating, operations, and project-management teams.
- Builds and maintains positive working relationships with subcontractors and suppliers.
- Works independently while knowing when to seek direction or escalate issues.
- Demonstrates sound judgment when evaluating costs, risks, assumptions, and opportunities.
- Takes ownership of assigned estimates and deadlines.
- Proactively identifies scope gaps, discrepancies, risks, and opportunities.
- Listens to feedback from operations and project teams and applies lessons learned to future estimates.
- Remains dependable, responsive, organized, and accountable.
- Demonstrates a strong work ethic and commitment to producing accurate, competitive estimates.
- Willingness to continuously develop technical knowledge and estimating skills.
- Desire to grow within TYBO Contracting and take on increased responsibility over time.

What You Can Expect at TYBO Contracting

- Competitive compensation packages
- Extended health benefits
- RRSP program
- Team building and social events
- Training, development, and mentorship opportunities
- Opportunities for career advancement
- Work-life balance
- A supportive and collaborative work environment
- Exposure to a wide variety of civil construction projects
- A company culture that values hard work, accountability, teamwork, and quality
- The opportunity to have a meaningful role in the continued growth of the company

Only candidates residing in the Lower Mainland of British Columbia will be considered.

About TYBO Contracting

TYBO Contracting is a growing civil construction company serving the Lower Mainland of British Columbia. We specialize in civil construction, underground utilities, excavation, site development, and infrastructure projects.

Our success is built on strong relationships, quality workmanship, safety, and the people who make up our team. We are committed to building a company where employees have the opportunity to develop their skills, take on responsibility, and build long-term careers.

At TYBO Contracting, we believe estimating is more than simply putting together a bid. Our estimators play a critical role in identifying the right opportunities, understanding project requirements, developing sound construction strategies, and setting our operations teams up for success.

We are looking for individuals who take pride in their work, think critically, communicate effectively, and want to be part of a growing organization.

Join the TYBO Team

If you are an experienced Civil Estimator who is looking for an opportunity to contribute to a growing company, work on challenging civil projects, and build a long-term career with TYBO Contracting, **we want to hear from you.**

Apply with your resume today!